

Jack Guan

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EDUCATION

University of California, Berkeley (Berkeley, CA)

B.A. American Studies, Political Science

Expected 2026

Minors in Political Economy, Public Policy

EXPERIENCE

University of California, Berkeley (Berkeley, CA)

Research Assistant

Oct 2022 - Present

Analyze historical and contemporary elections around the world

Evaluate 100+ elections on 58 metrics of democracy, freedom, and participation

Enter, clean, and synchronize data with Excel and Ragic software

Research Fellow

Oct 2022 - Present

Conduct literature review on political populists with focus on Donald Trump

Compile 480+ political communications (e.g. briefings, speeches) from Bush and Trump presidencies

Analyze Trump's 2020 campaign rhetoric through qualitative annotations and coding

Research Assistant

Sep 2023 - Dec 2024

Analyzed legislative minutes of sampled U.S. municipalities for partisan influence

Reviewed local candidate statements for community connections and involvement

Submitted public records requests to county election officials in California

Alliance for Citizen Engagement

Policy Fellow

Jan 2025 - Present

Produce nonpartisan, accessible research briefs relating to democratic governance

Plan out brief research through outlines and annotated bibliographies

Draft, revise, and cycle briefs through the iterative editing process

Berkeley Political Review (Berkeley, CA)

Staff Writer

Sep 2022 - Present

Draft and revise articles focused on various topics in American politics

Conduct research for articles using journalistic methods and tools

Format articles for frontend display on website to enhance readability

Ballotpedia

Research Fellow

Jan 2025 - Apr 2025

Contribute to expanding objective electoral information available to voters

Research candidates in local elections across the United States

Gather critical data points including contacts, social media profiles, websites, etc

Youth Leadership Institute (San Francisco, CA)

Philanthropy Intern

Sep 2019 - May 2022

Managed \$100,000 annually in city-funded grants for youth-led social justice initiatives

Evaluated grant applications and facilitated interviews with grant applicants

Guided grant applicants before, during, and after the grant cycle with reporting requirements

EXTRACURRICULARS

American Councils for International Education

NSLI-Y Alumni Representative

Dec 2024 - Present

1 of 19 representatives nationwide engaging U.S. State Department exchange alumni

Organize events for San Francisco region alumni supporting learn, grow, connect, and serve pillars

AWARDS/HONORS

UC Berkeley: CPD Fellowship, Dean's List, Fiat Lux Scholarship, Percy Grant for Public Affairs Research

U.S. State Department: NSLI-Y Scholarship

SKILLS

Adobe Illustrator, ArcGIS Online, Canva, Microsoft Office/Google Workspace, R/RStudio, Ragic, Wordpress

LANGUAGES

English, Chinese, French